

PRIVACY POLICY

Metaphorsatwork.com

Privacy and Data Protection

Metaphorsatwork.com (Ont/moet bvba & Confidant gvc) takes your privacy and security very seriously. Below are the guidelines we follow to protect your personal data. Please read this document carefully.

Privacy Policy of Metaphorsatwork.com (Ont/moet bvba & Confidant gvc)

Metaphorsatwork.com (Ont/moet bvba & Confidant gvc) is committed to protecting your privacy. We collect, store, and use your personal data only for specific purposes. We use your data to support and enhance our client or follower relationship. Your data is used within the context of our cooperation, such as communication, contracting, billing, etc., or to keep you informed about events, news related to the field of Metaphorsatwork.com, or other relevant matters.

We do not sell or share your personal data with third parties.

If you have any questions or concerns about your privacy, please contact us. You may also request access to the personal data you have provided to us, ask us to modify, correct, or delete this data. We strive to secure personal data by using appropriate measures and processes.

Information Collected by Metaphorsatwork.com

Metaphorsatwork.com requests specific personal information. We ask you to provide details for smooth contracting or to deliver services effectively, to improve our website, respond to information requests, support your relationship with us, or follow up.

Metaphorsatwork.com may collect data when you contact us. For example:

- When you visit a website of Metaphorsatwork.com
- When you request a quote or proposal
- When you place an order
- When you request notifications (e.g., newsletters, etc.) via email
- When you subscribe to a newsletter or mailing list

When you contact us, we may ask for one or more of the following details: name, address, email, phone number, job title, industry, transaction data, and any other information we need to process your request and/or ensure smooth cooperation.

Purpose of Data Collection

Metaphorsatwork.com uses your personal data for specific purposes. The information you provide remains confidential. It is collected and processed by Metaphorsatwork.com (Ont/moet bvba), with its registered office at Heuvel 25, 2580 Putte, Belgium, and company number BE 0841.025.137, in its capacity as the data controller for the following general purposes or other legally permitted purposes:

- Processing of your service contract
- Responding to service requests
- Improving our services
- Contacting you
- Tailoring communication and marketing materials shared with you
- Enabling our business partners (e.g., freelancers) to carry out their tasks

Your personal data is used for the purposes outlined above, which means that we will store your data securely until we receive a request from you to update or delete it.

Newsletters, Mailing Lists, Information Requests

We may send you information about our services. Only Metaphorsatwork.com will send you these direct messages. If you no longer wish to receive such messages, you can notify us in one of the following ways:

- Complete the form and send it to the correct address provided below.

Postal Address:

- Metaphorsatwork.com
- Heuvel 25
- 2580 Putte
- Contact Person: Hans Hoegaerts, CEO
- Email: hans@visualchangeagent.com

It may take up to ten working days for the changes to your preferences to be processed. As a result, you may still receive information after we have received your request.

When Will Metaphorsatwork.com Share Your Personal Data?

Metaphorsatwork.com will only share your personal data with external partners involved in the project within your company.

Your Rights

Upon request and within a reasonable period, we will inform you about the types of personal data we hold about you, the purposes for which we process it, and the potential recipients or

types of recipients. After a written request, we will also modify, correct, delete, or block your personal data if it is found to be inaccurate, incomplete, or no longer necessary for the processing purpose.

You also have the right to inform the supervisory authority if we incorrectly handle your request for modification or deletion.

Tailored Experience

Using technology, we provide better, more personalized experiences. Metaphorsatwork.com uses cookies to help determine what information is suitable for you and to improve your experience when interacting with us. Our use of cookies aims to provide a better experience on all websites under the Metaphorsatwork.com umbrella and to offer tailored messages about our services when you visit these sites.

Additional Information

If you have requested that a partner of Metaphorsatwork.com contact you, we will need to share your contact details with that partner. This information will not be shared with other parties and will only be forwarded to the partner to enable them to reach out to you. Personal data you provide to us will be stored and processed in accordance with applicable regulations and Metaphorsatwork.com's privacy policy.

Contacting Metaphorsatwork.com

If you would like to contact us or have any questions about our privacy policy, you can reach us via email at hans.hoegaerts@gmail.com

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